



Adding an Emergency Contact or Authorised Nominee

Regulation 99 of the Education and Care Services National Regulation permits a child to leave the premises in the care of a parent or someone authorized by a parent or guardian via the enrolment record. This form is to be completed by a parent/guardian when adding an emergency contact/authorized nominee to an existing enrolment record.

Child Details

First Child	Date of Birth
<input type="text"/>	<input type="text"/>
Second Child	Date of Birth
<input type="text"/>	<input type="text"/>
Third Child	Date of Birth
<input type="text"/>	<input type="text"/>

Additional Emergency Contact or Authorised Nominee Details

First Name	Last Name	Relationship to Child
<input type="text"/>	<input type="text"/>	<input type="text"/>
Gender	Date of Birth	
<input type="text"/>	<input type="text"/>	

Address

Address Line 1:	<input type="text"/>		
Address Line 2:	<input type="text"/>		
Suburb:	<input type="text"/>	Post Code:	<input type="text"/>
		State:	<input type="text"/>

Contact Information

Home Phone	Mobile Phone
<input type="text"/>	<input type="text"/>
Work Phone	Email
<input type="text"/>	<input type="text"/>



Authorisations

Do you authorise this person to collect your child/children?

Yes No

Do you authorise this person to be notified in the event of an emergency involving your child/children if you cannot be contacted immediately?

Yes No

Do you authorise this person to give consent for medication to be administered to your child/children?

Yes No

Do you authorise this person to give consent for medical treatment for your child/children?

Yes No

Can this person authorise an educator to take your child/children outside the service (e.g. for an excursion)?

Yes No

Can this person authorise an educator to take your child/children outside the education and care service premises (e.g. to be transported by ambulance)?

Yes No

Can this person authorise an educator to transport your child/children or arrange transportation for your child (e.g. for the purposes of an excursion)?

Yes No

Photo ID

Photo ID Type: Driver's License Passport 18+ Card

Photo ID Number:

Parent/Guardian Authorisation

Name of parent/guardian:

Date:

Signature of parent/guardian: