



## EXCURSION AUTHORISATION FORM

### Don Bosco's, St Marys

This form must be signed by a parent/guardian or authorised nominee for each child who will be attending the excursion. Please complete the relevant empty fields, sign and return to a service representative via email or in person.

First Child's Name	
Second Child's Name	
Third Child's Name	
Fourth Child's Name	
Reason child is to be transported	To visit Don Bosco's Youth & Sports Centre
Date of excursion	13/04/2023
Departure address	14 Raymond Road, Springwood, NSW 2777
Destination address	10 Mamre Road, St Marys, NSW 2760
Activities to be undertaken	Playing on the sports equipment, eating packed lunch, spending money if desired
Means of transport	Chartered bus
Departure time	10:30am
Return time	2:30pm
Anticipated number of children	40
Anticipated number of educators	5
Anticipated number of adults who are not educators (ie volunteers/students)	0
Ratio of educators to children	1:8
Any requirements for seatbelts or safety restraints under the law	None – but we will be chartering a bus fitted with seat belts

#### Permission:

I hereby give permission for the child/children listed above to attend the excursion detailed in this excursion authorisation. I understand that a risk assessment for this excursion will be available for viewing at the centre on the day of the excursion and that the service has written policies and procedures for excursions and the safe transportation of children. These are all available on request.

Name of Authorised Nominee	
Relationship to child/children	
Date	
Signature  (actual or online signature only – please do not type your name in this box)	